



Tony Evers, Governor
Dawn Crim, Secretary

November 15, 2019

Jon W. Oldenburg, Building Inspector
City of Kaukauna
144 West 2nd Street
Kaukauna, WI 54130-2442
inspection@kaukauna-wi.org

VIA EMAIL

Re: City of Kaukauna Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Jon Oldenburg,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wis. Admin. Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48 (13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note that § 14.01 of your municipality's ordinance does not include structures that are provided for in with [Wis. Admin. Code § SPS 316.011\(1\)\(a\)](#). In addition, § 14.03 adopts Wis. Admin. Code § SPS 317. This Wisconsin Administrative Code does not exist. Lastly, note that the permit exemptions listed in § 14.06(1) of your ordinance do not apply to electrical work. Please update your ordinance and provide the Department with a copy of all revisions affecting your municipality's electrical ordinance.

If your municipality chooses to relinquish jurisdiction, then please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(b) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that you, Jon W. Oldenburg, will be the commercial electrical inspector responsible for enforcement and that you have the proper certification to do so.

Our electrical consultant for your area, Craig Mulder, at (608) 444-5701, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr.".

Michael D. McNally Jr.
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
Craig Mulder, Electrical Consultant, Technical Services Bureau
Sally Kenney, City of Kaukauna Clerk